

**Members Present:** Petty, Thurow, Kent

**Absent:**

**Others Present:** Mayor Palm, Adm. Downing, Atty. Truman, B. Zeman, C. Haggard, M. Hardy, T. Pinion

**Call to Order** –Ald. Petty called the meeting to order at 6:15 p.m. noting compliance with the Open Meeting Law. Moved by Kent, seconded by Thurow to approve the minutes of February 25, 2020 and carried unanimously. Moved by Kent, seconded by Thurow to approve the agenda and carried unanimously.

**Action Items**

- a) **Accounts Payable** – Moved by Kent, seconded by Thurow to recommend to Council for approval of the accounts payable for **\$704,498.36**. Motion carried unanimously.
- b) **4<sup>th</sup> Qtr. 2019 Budget Amendments** – The Committee reviewed the amendments as presented. Finance Director C. Haggard explained the budget amendments and the difference between supplemental budget, a new source of revenue to source a new expense during the year, and the budgetary transfers, transfers between one line item to another. Moved by Kent, seconded by Thurow to recommend to Council for action. Motion carried unanimously.
- c) **Financing Kayak Launch** – C. Haggard explained that she is looking for permission to pursue the most cost efficient way to finance the project overrun of about \$57,000; whether it be a line of credit or other short term financing. M. Hardy noted that a partial grant was already received for this project. With the cost overrun, we can ask for a grant amendment but there is no guarantee. M. Hardy has already reached out to several groups in the Baraboo area looking for options to help fund this project. Moved by Kent, seconded by Thurow to recommend to Council for action. Motion carried unanimously.
- d) **Engineering Contract of Kayak Launch** – M. Hardy noted that this originally an intergovernmental project between the City and West Baraboo with West Baraboo holding the grant. Because we only received a partial grant, it was decided that the Kayak Launch was the best use of these funds. The grant has been transferred to the City. The original engineering contract through the Village of West Baraboo was with MSA. The \$19,000 for the engineering portion will complete this project. The grant administration will be done by M. Hardy. Moved by Kent, seconded by Thurow to recommend to Council for action. Motion carried unanimously.
- e) **Construction of Kayak Launch** – M. Hardy stated that four bids were received for this project. The low bid of \$197,939 from Meise Construction, Inc. is being recommended for approval. Moved by Kent, seconded by Thurow to recommend to Council for action. Motion carried unanimously.
- f) **2019/2020 City Budget** – C. Haggard explained that these are projects from 2019 that did not come to completion. We are looking for permission to transfer these funds from 2019 to 2020. Moved by Kent, seconded by Thurow to recommend to Council for action. Motion carried unanimously.

**Information Items**

- **Attorney Report on Claims – Claim Denial: Betty Ast**, Slip and Fall at the Library on 02/05/2020
- **Finance Director Financial Statements**
  - **4<sup>th</sup> Qtr. 2019 Financial Statement**
  - **4<sup>th</sup> Qtr. 2019 Baraboo Transit Service Financial Statement**

**Adjournment** – Moved by Kent, seconded by Thurow and carried to adjourn at 6:48pm.  
Brenda Zeman, City Clerk